

WIDC Board Member Job Description

Purpose of Position:

To provide governance, leadership and stewardship for the West Indianapolis Development Corporation.

Specific Duties:

- Develop WIDC's Mission / Purpose / Policies
- Plan and monitor WIDC's overall program and long-range strategic plans
- Develop fiscal policies, adopt budgets, and monitor fiscal controls
- Develop and manage WIDC resources
- Serve as ambassador to the community and communicate / promote work of WIDC
- Serve as member of a Board of Appeals in certain personnel or client matters
- Hire / Evaluate / Work with the Executive Director

Performance Expectations

- Attend a minimum of 75% of scheduled Board meetings
- Participation in one or more Board committees encouraged.
- Assist with community fundraising, Board recruitment efforts, and community engagement events.
- Comply with WIDC's Ethics Policy
- Have fun!

Adopted by WIDC Board of Directors: March, 2013